



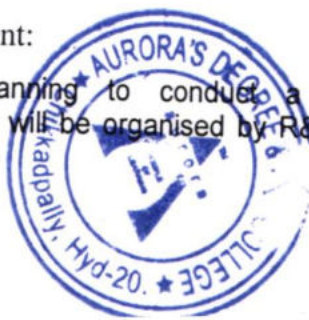
IQAC Minutes of the Meeting-2022-23

Meeting 1:

- **Agenda 1:** Review of AQAR 3 along with AQAR 1,2.
- **Discussion:** The strengths of the institution and the aspects which need improvement were analyzed along with heads & facilitator/coordinators depending on the previous AQAR. The college is successful in organizing to various academic activities beyond curriculum which enhance the knowledge base among the faculty members & students along with co-curricular & extracurricular activities for students for nurturing all round growth.
- **Agenda 2:** Internal Audit by IQAC
- **Discussion:** Internal Audit of all departments has been done by IQAC in the month of August '22 and the report has been submitted and recorded.
- **Agenda 3:** Capability Enhancement Programs
- **Discussion:** The college faculty are providing placement Training in Soft Skills & Communication skills. The mock interview sessions; Group discussions are organised. The placement training for final year students is being provided along with extended training for various competitive exams and also for other industries like banking and government jobs in collaboration with EDUREPUBLIC.
- **Agenda 4:** Add-on/ Certificate/ Diploma/ Bridge Program Programs
- **Discussion:** A significant number of Add-on courses are organised by various departments like Electronics department has planned a Add-on course on IOT Using ARDUINO, Computer Science department on Python, Life-Sciences on Mushroom Cultivation and Commerce has come up with Add-on course in collaboration with NSIC. The number of students participating in these programmes need to be improved. A Bridge Program was organized for first year students of Commerce from non-commerce background on basic inputs the program in the month of August.

Meeting 2:

- **Agenda 1:** Orientation Programmes/ Conferences
- **Discussion:** The college is planning to conduct a conference in the month of October/November. The conference will be organised by R&D cell and IQAC. Some orientation programmes & Faculty development programmes have been organized and some are already scheduled in upcoming months by several departments of the college in a variety of topics for students for skill development, improving knowledge base, providing hands on experience in technical fields like 'Android application development' 'R programming etc. The department of English organized a 'Seminar on NEP 2020'. There is need to put more efforts in creating improve awareness about NEP. FDPs are organized by the departments on the areas which contribute towards faculty professional development.
- **Agenda 2:** Research & Development:
- **Discussion:** The college is planning to conduct a conference in the month of October/November. The conference will be organised by R&D cell and IQAC. The faculty are



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required to present papers in National & International conferences. The faculty need to put efforts on improving their qualifications and publish papers in UGC-CARE and SCOPUS INDEXED journals. The faculty are suggested to author a greater number of books and book chapters. The students must be motivated to involve in R & D activities

- **Agenda 3 :** Organizing IPR, Incubation & ED activities.
- **Discussion:** a) The ED Cell of college is in the process of signing an Memorandum Of Understanding with Osmania University Technology & Business Incubator (OUTBI) for conduction activities related to incubating Entrepreneur Development.
b) The activities related to Intellectual Property Rights are to be planned by the college as there is a great scope in improving activities in this regard in collaboration with professional bodies. The students can also be given an opportunity to understand this concept.
- **Agenda 4:** Collaborative & Extension activities.
- **Discussion:** The faculty exchange & student exchange programs are conducted but the number is very less. All the departments have to make efforts to improve in this aspect so that the faculty as well as students are exposed to a completely new environment which is different from the college. The faculty & students both get an opportunity to interact with peers and the resource persons form their field enriching academic experience. The faculty need to take up consultancy work.
b) There are a good number of extension activities by NSS, NCC and Social Activity cells. The Social activity cell has brought laurels to college by supporting students to innovate and create impact under Echo-Building Environment Conservation Heroes programme in collaboration with an NGO World Wild Life Fund. These activities are motivating the students to be good citizens and for contributing in community development activities towards sustainable growth in aspects like protecting environment, overcoming many social issues etc.

Meeting 3:

- **Agenda 1 :** Alumni Collaborative Activities
- **Discussion:** The alumni have been contributing in grooming the juniors towards preparing them for placement activity & Career progression in general. Many interactive sessions were arranged with alumni, many mock interviews sessions & other placement related guidance was provided by the alumni of the college. The alumni must be motivated in contributing funds for the development of college. However the alumni meet could not be organized since a long time which must be planned soon.
- **Agenda 2:** Participation in SWAYAM, NPTEL, MOOCS
- **Discussion:** The students are provided with the information about the programs which are offered on SWAYAM, NPTEL etc. The student participation in these programs must improve. It is observed that the students participation is less as they do not get
- **Agenda 3:** Preparation of AQAR 4 by IQAC



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- **Discussion:** The IQAC shall work on preparing a Self-Study Report in coordination with criteria heads and heads of the department. In depth SWOC analysis will be completed along with the self-study reports. A proposed plan shall be prepared based on this.
- **Future plan of action**
 - Participating in NIRF activities.
 - Parent involvement in suggesting measures for academic growth to be increased for improving stakeholder relationship
 - Alumni funding is to be streamlined & Alumni meet to be organised.
 - Taking up more number of IPR & ED activities



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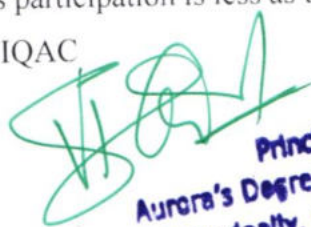
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- **Future plan of action**

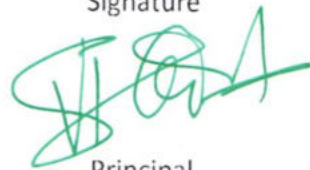
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Signature



IQAC Coordinator

Signature



Principal

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QUALITY ASSURANCE INITIATIVES

Internal Quality Assurance Cell (IQAC) of Aurora's Degree & PG College has ensured implementation of quality sustenance measures for the quality up-gradation of teaching-learning processes and procedures for the benefit of students. The IQAC meetings are conducted regularly to assess and monitor the progress, strengths of the institution and identifying the aspects which need improvement and attention so that the institutional quality can be enhanced. During the meetings the previous AQARs are reviewed, discuss and plan Capability Enhancement Programs, orientation programmes, Add-on courses, Bridge Program Programs, Faculty development programmes, Conferences, various extension activities, cell & club activities. The faculty research & development activities are reviewed. The efforts of IQAC are resulting in signing good number of MOUs and collaborative activities are being conducted. Due to efforts of IQAC the ED cell has entered into an MOU with Osmania Technological Business incubator and the activities like orientation programmes & competitions are being organised.

The IQAC conducts Academic and Administrative Audit every year of all the departments, Cells & clubs and other administrative processes. During the audit the files & documentation are thoroughly checked. A report is prepared and the same is discussed with heads so that more focused and planned activities lead to achieving goals of institution matching with vision & mission of college. The auditing reports are discussed with the governing body and their suggestions are implemented for the benefit and growth of the college.

The college is participating in NIRF every year.



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IQAC – ACTION TAKEN REPORT

The strengths of the institution and the aspects which need improvement were analysed along with heads & facilitator/coordinators depending on the previous AQAR. The above analysis has directed the college in planning activities to achieve vision & mission of college and college was successful in organizing various academic activities beyond curriculum which enhance the knowledge base among the faculty members & students along with co-curricular & extracurricular activities for students to nurture all round growth under the guidance of IQAC. The documentation and auditing of all the academic and non-academic aspects of the college helps in understanding the short comings in the processes and procedures so that better outcome is obtained. The IQAC conducted Academic Administrative Audit(AAA). A report was prepared and shared with concerned heads so that the short comings are overcome. This helped in planning Add-on courses, Guest lectures, seminars, Faculty development programmes, conferences, orientation programmes, bridge programmes, industrial visits, educational tours, intellectual property rights, organising Entrepreneur and Incubation center activities etc. A conference was organised by the college on 25th and 26th November 2022 on "International Conference on Emerging Trends in Commerce, Management, Science and Technology".

The departments of the college in collaboration with IQAC planned activities on a variety of topics for students to cater to their skill development, improving knowledge base, providing hands on experience in technical fields like 'Android application development' 'R programming etc. The department of English organized a 'Seminar on NEP 2020' for faculty. FDPs are organized by the departments on the areas which contribute towards faculty professional development.

The efforts of Research and development cell, Incubation cell & IQAC has motivated the faculty to register for Ph.D programmes in various universities. The faculty have published papers in SCOPUS Indexed journals & UGC Care journals like . The faculty have published book chapters with International and National publishers on various different topics related to their subjects. Some to mention are Workshop on Plant Tissue culture on 20 -21 October 2022., ABHIMUKH-Aurora's Entrepreneurial Talk on 22nd October 2022, Android Application Development on 17th and 18th April 23, IT Hardware and Networking workshop on 18th April 23.

The ED Cell of college has signed a Memorandum Of Understanding with Osmania University Technology & Business Incubator (OUTBI) for conduction of activities related to incubating Entrepreneur Development. Already events have been

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